

## Lake Jeanette Association, Inc. (Master HOA)

**December 21, 2020 – Deadline for Receipt of Mail-In Ballots**  
**Association Business (elections & ratification of 2021 budget) will be conducted by written ballot**  
**No Physical Meeting Due to COVID-19**

### SCHEDULE OF BUSINESS

- 11/12/20** The Board of Directors met via Zoom and discussed and approved the 2020 financials (actual and projections to end year), 2021 operating budget, appointed the 2020 nominating committee, and approved the packet of business to be conducted by the membership for mailing.
- 11/20/20** Packet should be received in the mail at Members' addresses on file by this date.
- 11/30/20** Deadline for members to return nominations for election of Directors to Jim Blakeley, Nominating Committee Chair by email [jblakeley@triad.rr.com](mailto:jblakeley@triad.rr.com)
- 12/1/20** The Nominating Committee will meet via Zoom and review the CV of the nominees presented for election to the Board of Directors and advise RMA of the names to be placed on the mail-in ballot.
- 12/8/20** The mail-in ballot should be received in the mail at Members' addresses on file by this date.
- 12/21/20** All mail-in ballots must be returned by 5:00 pm on this date. Ballots received after this date will not be counted. The Nominating Committee will count votes received via mail-in ballots at 6:00 pm on this date.
- On this date, the 2021 Budget will be ratified by the membership unless a majority of all the lot owners in the Association (583 = a majority) rejects the budget by mail-in ballot prior to this date.
- The 2020 business of the Membership conducted by mail-in ballot adjourns once votes are counted by the Nominating Committee and presented to the Board of Directors – approx. 7:00 pm on this date.
- Early Jan. 2021** Date to be determined by the 2021 Board of Directors: First Scheduled Meeting of the 2021 Board of Directors to appoint the Officers of the Board and set the 2021 Board Meeting Calendar.
- After the first meeting of the 2021 Board, Officers and Directors contact info will be posted on the Association's website and emailed to members who have signed up for electronic correspondence.