

**Lake Jeanette Association, Inc.
Board of Directors Meeting
May 28, 2019**

MINUTES

Present: Dixon Johnston, President; Kerrigan Smith, Vice President; Robin Stiles, Treasurer; Tom Weiss, Secretary; Jory Marino, Member at Large; Deborah Roskelly, President Roskelly Management Associates LLC

Call to Order: 6:00 pm

Quorum: A quorum was established.

NEW BUSINESS

Item #1: **April Financials and Marina Rental Summary Report:** Board members reviewed the financials submitted by LBA Haynes Strand, PLLC and the Marina Rental Summary Report submitted by Roskelly Management Associates LLC and agreed that the Association is in solid financial standing. Copy of 2019 April ending Balance Sheet attached.

Item #2: **Marina Facility and Lake Access:** The Board discussed security controls in place to ensure that only members have access to the Marina grounds, facilities, and Lake Jeanette and also discussed insurance coverages in place regarding General Liability, Directors & Officers, and Watercraft. Deborah Roskelly shared that *No Swimming – Risk of Drowning* signs have been ordered and will be installed at each village dock, water intake, pump house, and Marina. *No Trespassing – Violators Will Be Prosecuted* signs have also been ordered and will be installed by Lenoir Warehouse Group (owners of Lake Jeanette) at the water intake station, pump house, and dam and spillway.

Note: Since this meeting, all signs have been installed.

Item #3: **Marina Rental Forms, Rules of Use of Lake Jeanette, Parental Consent and Waiver and Marina Application:** Legal counsel reviewed the below noted forms and made recommendations to the Board for some minor revisions of the same. The Board unanimously approved the recommended changes via email vote. New forms are in use at the Marina. The large *Rules of Use of Lake Jeanette* sign and the *Lake Log In/Out Register* sign posted at the boat ramp have also been updated

- a. License Agreement for Rack Space
- b. License Agreement for Dry Dock Space
- c. License Agreement for Boat Slip
- d. Assignment Agreement for Equipment Rentals
- e. Marina Application
- f. Parental Consent & Waiver
- g. Rules of Use of Lake Jeanette

Respectfully submitted,
Deborah Roskelly

Deborah Roskelly, Property & Operations Manager
President, Roskelly Management Associates LLC

Approved by Tom Weiss, Secretary on July 15, 2019.

Approved by the Board of Directors on July 15, 2019 and posted on the Association's website.