

Lake Jeanette Association, Inc.

Called Board of Directors Meeting
Monday, April 6, 2020

MINUTES

This Board Meeting was conducted remotely to comply with Stay At Home Orders specific to mitigating the spread of the COVID-19 virus during this world-wide pandemic. Directors joined the meeting using Zoom set up by the Board Secretary, Jory Marino.

CALL TO ORDER: 3:00 pm Dixon Johnston

PRESENT: Dixon Johnston, President – Robin Stiles, Vice President – Tom Weiss, Treasurer – Jory Marino, Secretary – Jim Blakeley, Member at Large – Deborah Roskelly, President, Roskelly Management Associates

NEW BUSINESS:

1. **Overview of how the Association's and Aprio's offices are currently operating due to Stay at Home Orders:** Deborah shared that she and Carol Raeuber (Aprio) are both working from their home offices and relayed how this temporary system is working. All business of the Association is being conducted seamlessly.
2. **March Financials:** The financial reports for March 2020 are being finalized and will be submitted to the Board when complete. RMA has collected 69% of the total annual Marina revenue as of March ending.
3. **Heartland secure payment solution for HOA dues and Marina space rentals via Credit Card:** Deborah provided an overview from Heartland (credit card processing company) specific to establishing an on-line payment system for the Association. Once the system is installed, members may pay their HOA dues, marina space rental renewals, marina membership renewals, and purchase marina security gate cards using their credit/debit cards.

The Board unanimously approved establishing this additional payment method.

4. **Temporary Closure of Marina in compliance with County/City Stay at Home Orders:** On March 27th, Governor Roy Cooper issued a Stay at Home Order and Strategic Directions for North Carolinians to follow in response to COVID-19. Previous to the State Orders, Nancy Vaughan, our Mayor and Guilford County also issued Stay at Home Orders on March 25th. The more restrictive Order, which for our purposes is the County and City Order, takes precedence over the State Order and requires that Lake Jeanette Association temporarily close its marina operations.

On April 1, 2020, the Board of Directors approved the attached notice which was e-mailed and mailed to each members home advising our membership of the following:

- a. Marina is temporarily closed through April 16, 2020,

- b. Social Distancing should be observed when using the Pedestrian Walking Bridges,
- c. Please pick up your pet's waste when walking your dog,
- d. The City of Greensboro has suspended yard waste collection – providing info for free disposal,
- e. Please do not dump yard waste onto Master Common area property, and
- f. Dock and Gazebos around the Lake are off limits while the Stay at Home Orders are in place.

ADJOURNMENT at 4:00 pm

Respectfully submitted
Deborah Roskelly, Property & Operations Manager
Lake Jeanette Association, Inc.

Approved by Jory Marino, Board Secretary on 4/18/2020.

Approved by Board of Directors on 4/18/20 for posting to Association's website.