

**Lake Jeanette Association, Inc.  
Board of Directors Meetings Re COVID-19**

**Running Minutes  
Start Date: March 19, 2020 through May 6, 2020**

**MINUTES**

**The following Board Meetings were conducted remotely (via Zoom and electronic mail) to comply with Stay At Home Orders specific to mitigating the spread of the world-wide pandemic COVID-19 virus. Minutes are noted per date below.**

**PRESENT:** Dixon Johnston, President – Robin Stiles, Vice President – Tom Weiss, Treasurer – Jory Marino, Secretary – Jim Blakeley, Member at Large – Deborah Roskelly, President, Roskelly Management Associates

**MINUTES - March 19, 2020:** On March 10, 2020, The Governor of the State of NC declared a state of emergency to coordinate protective actions to prevent the spread of COVID-19, a world-wide viral pandemic. On March 19, Guildford County and Nancy Vaughan, Mayor of Greensboro issued orders for non-essential businesses to close to help mitigate the spread of COVID-19.

In response to these Orders, the Board of Directors unanimously approved the following message to its membership and distributed this message via Constant Contact email.



**Lake Jeanette  
Home Owners Association News  
March 19, 2020**

**Dear Lake Jeanette Association Members**

**Information Regarding the Lake Jeanette Marina  
Re COVID 19**

The Lake Jeanette Marina Office will be closed starting today through March 31, 2020. We want to keep our Marina Manager, Rick Minichbauer, his staff, our members, and community as safe and healthy as possible in the midst of the COVID-19 pandemic and uncertainty taking place. Today our State's Governor, Roy Cooper, encouraged everyone to stay at home and we encourage the same. We are hopeful that if everyone follows his recommendations and those issued by the Centers for Disease Control and World Health Organization to mitigate the spread of this virus, we can all return to somewhat normal as soon as possible.

We are not closing the Lake! We know that members will be taking their privately owned boats, canoes, kayaks, etc. onto the Lake. The Association's boat rental program usually opens on April 1<sup>st</sup> each year so we will keep you updated if this date changes. If you have scheduled a rental for the Gazebo or one of the Association's boats during the month of April, Rick will be in touch with you prior to your rental date.

There are areas of the Marina that are off limits for usage due to our inability to sanitize each of these areas after a person's use of the same.

- The Marina bathrooms - doors will be locked,
- The Marina playground, and
- The Marina Gazebo

It is the time of the year that our members have space rental needs so we will provide these services via a virtual office. If you want to rent a Dry Dock Space, Canoe/Kayak Rack Space, or Boat Slip, please ...

1. Download the appropriate Agreement form from the Association's Website...

Dry Storage [click here](#)  
Rack Space [click here](#)  
Boat Slip [click here](#)

2. Email the completed form to [LjMarina@gmail.com](mailto:LjMarina@gmail.com)
3. Call 336-337-0057 (Marina cell) and Rick will take your payment over the phone using a credit or debit card. If you prefer, you may mail your check to

Lake Jeanette Association, Inc.  
5040 Bass Chapel Rd.  
Greensboro, NC

4. Once the forms and payment are received, Rick will assign a space and provide this info to you.

Thank you for your understanding. We will reassess our above plan as needed and keep you updated. Please keep yourselves well!

Roskelly Management Associates  
Lake Jeanette Board of Directors

**MINUTES - April 1, 2020:** On March 27, the Governor issued a statewide Stay at Home Order beginning, March 30, 2020 at 5 pm and directed people to stay at home excluding essential businesses, exercising

outdoors and helping a family member. In response to these orders, the Board of Directors unanimously approved the following message to the membership and distributed this message via Constant Contact email and a letter mailed to each member home.



## Lake Jeanette Home Owners Association News

April 1, 2020

### Lake Jeanette Marina Update Re COVID-19 Stay at Home Orders

Dear Lake Jeanette Members,

We hope that you and your family members are well and that you are staying home and finding fun and enjoyable ways to get through this COVID-19 crisis. This email is in follow up to our previous message of March 19, 2020 re the Lake Jeanette Marina and COVID-19.

On March 27th, Governor Roy Cooper issued a Stay at Home Order and Strategic Directions for North Carolinians to follow in response to COVID-19. Previous to the State Order, Nancy Vaughan, our Mayor and Guilford County also issued Stay at Home Orders on March 25th. The more restrictive Order, which for our purposes is the County and City Order, takes precedence over the State Order and requires that Lake Jeanette Association temporarily close its marina operations. **As the City/County Order changes, our message will change specific to the re-open date.**

**Effective April 1, 2020, at 6:00 pm, the Lake Jeanette Marina will be temporarily closed during the period of time the City/County Order is in place, through April 16, 2020. During this temporary closure, anyone entering the facility will be trespassing unless they have been granted individual permission to enter - see note in red. The Marina grounds and docks are monitored using security cameras so please make sure all members of your household are aware of this.**

**If you have a boat stored at the Marina and it is essential that you get to your boat during the time the Marina is temporarily closed, you may do so using your private gate access card.**

#### **WHY WE ARE TEMPORARILY CLOSED:**

The City and County Stay at Home Order was issued to "ensure that the maximum number of people self-isolate in their places of residence to the maximum extent feasible, while enabling essential services to continue in order

**to slow the spread of COVID-19 to the maximum extent possible." The State Order was issued "to mitigate community spread of COVID-19 and to reduce the burden on the state's health care providers and facilities - it is necessary to limit unnecessary person-to-person contact in workplaces and communities."**

**Pedestrian Walking Bridges that cross the lake:**

Signs will be posted at each end of the bridge on North Elm St. and the bridge on Bass Chapel Rd. instructing that only one walker at a time should be on the bridge. It is impossible to maintain the social distancing rule if more than one person at a time is crossing the bridge in opposite directions. We understand that some families are all walking together and if you are already walking together, then you may cross the bridge together, but remember, the Order requires social distancing even when walking together.

**Problems we are encountering and need your help to resolve...**

- **Please pick up your pet's waste when walking your dog.** Fido bags are provided throughout the Master Common area property. You cannot walk 10 feet in some areas without encountering piles of dog waste on the sidewalks, on the nature trails, in the Master Common area grass areas, etc. Picking up pet waste protects our Lake and water supplies. Plus, our landscape contractors are considered essential workers and they have hit some of these piles of waste when mowing and had them cycle through the mowers and spray onto them with lingering horrific odors that last for hours. **NOT PICKING UP YOUR PET'S WASTE IS SO WRONG!**
- **The City of Greensboro has suspended Yard Waste Collection and requires an appointment for bulk waste items.** Please do not place yard waste or bulk items at the curbside. Please remove bags from the curbside that you may have already placed for pick up. For more information on how you may dispose of your yard waste for **FREE** click on the below link from the City of Greensboro.

<https://www.greensboro-nc.gov/Home/Components/News/News/14623/36?backlist=%2fi-wantto%2flearn-about%2fcovid-19-information-and-updates>

- **Please do not dump your yard waste onto Master Association Common area property.** There is a \$100.00 fine per incident plus the costs to pay

the Association's Landscape Company to remove the debris. Please make sure that your lawn service is also aware of the rules re yard waste and the fine that will be incurred if violated. There have been numbers of complaints from Northern Shores homeowners in this regard.

- **The docks and gazebos around Lake Jeanette are off limits while the Stay at Home Orders are in place.** We have received numbers of calls re individuals gathering at these docks and gazebos in violation of the Order. For the safety of our members and to ensure Association compliance with the Orders the docks will remain closed while the Order is in place.

**Thank you for your understanding and help and for sharing the above with your entire family. We are all in this together. If we all comply with the Order, we can all look forward to the day we can re-open our Marina and our boat rental services, and start having fun again!**

**Please think about the role each of us has to keep everyone safe and please do your best to stay well! We love our membership and our community!**

Sincerely,

Roskelly Management Associates and Your Lake Jeanette Board of Directors

**Letter emailed to Membership on 4/1/20**

**Letter mailed to Member Homes on 4/1/20**

**NOTE:** If you are not currently on the Lake Jeanette Association's email list, please sign up to receive your HOA communications so you may be alerted to updates re the Marina's temporary closure plus other important HOA information including our newsletters. Go to the Association's website [www.LjVillages.com](http://www.LjVillages.com), click on the "About" tab, click on the link "Member Consent to Receive Email Communications", download the form, and scan and email to [Deborah@RoskellyManagement.com](mailto:Deborah@RoskellyManagement.com).

**MINUTES - April 16, 2020:** The Board of Directors unanimously approved an email update relating to the Marina and distributed this update to the membership via Constant Contact email.



## Lake Jeanette Home Owners Association News April 16, 2020

**Hello Members**

### **Update Re Lake Jeanette Marina During COVID-19 Crisis**

*We hope our note finds you well and in good spirits! We have some good news to share...*

The Lake Jeanette Marina will open on Friday, April 17, 2020 under the below GUIDELINES. Please follow these guidelines so we may continue to offer access as noted below. We know our members want and need access to their privately owned boats and their ability to use Lake Jeanette in a manner that continues to protect themselves and others and mitigate the spread of the COVID-19 virus.

#### **GUIDELINES FOR USE OF LAKE JEANETTE DURING COVID-19 PANDEMIC**

If you have a boat stored at the Marina in a boat slip or rack space, you may access your privately owned boat via your secured gate entry card and use your boat on Lake Jeanette. If you are a member who brings your privately owned boat to the Marina, you may access the Marina via your secured gate entry card, put your boat in the water, go out on the Lake, and leave with your boat immediately upon enjoying your time on Lake Jeanette.

Please comply with the following conditions.

- **NO USE OF THE MARINA OTHER THAN ACCESSING YOUR PRIVATELY OWNED BOAT** - going out on the lake - putting your boat back in its slip/rack space or your trailer - and immediately leaving the Marina after you have enjoyed your time on the Lake.
- **NO USE OF THE MARINA TO WALK AROUND THE GROUNDS OR HANG AROUND ANY AREA OF THE PROPERTY**

- **NO GUESTS - INDIVIDUAL BOAT OWNERS AND MEMBERS OF THEIR HOUSEHOLD MAY USE THEIR PRIVATELY OWNED BOATS**
- **THE SIX FOOT SOCIAL DISTANCING RULE MUST BE FOLLOWED!**
- **NO ACCESS TO BATHROOMS**
- **NO ACCESS TO THE GAZEBO OR PLAYGROUND OR ANY OTHER AREA OF THE MARINA - YOU ONLY HAVE ACCESS TO USE YOUR PRIVATELY OWNED BOAT ON LAKE JEANETTE**
- **HOA OWNED BOATS INCLUDING THE JON BOATS ARE NOT AVAILABLE UNTIL THE MARINA OFFICE RE-OPENS.**

**Thank you for following the above Rules so we may continue to allow our members who have privately owned boats stored at the Marina access to Lake Jeanette.**

**Recreational rentals will be opened as soon as practical.**

**Enjoy and Stay Well!**

**MINUTES - May 6, 2020:** On May 5<sup>th</sup>, Governor Roy Cooper eased restrictions on travel, business operations, and mass gatherings and implemented Phase I of his re-opening plan. In response to this order, the Board of Directors unanimously approved the following message to the membership via Constant Contact email.



## **Lake Jeanette Home Owners Association News**

**May 6, 2020**

**Hello Members**

**The Lake Jeanette Marina will open for business**

Saturday, May 9, 2020  
Office Hours: 9:00 am - 9:00 pm Tuesday - Sunday

Marina Email: [Ljvmarina@gmail.com](mailto:Ljvmarina@gmail.com)

Cell: 336-337-0057

On May 5, 2020, Governor Roy Cooper issued Executive Order No. 138 easing restrictions on travel, business operations, and mass gatherings and implemented Phase I of his re-opening plan. Under Phase I, all North Carolinians are encouraged to engage in outdoor activities, so long as they do not form prohibited mass gatherings and are engaging in allowable activities under his Order. The key recommendations for safety under Phase 1 have been identified as the **Three W's - WEAR - WAIT - WASH.**



- **WEAR a face mask** inside all public settings and outdoors when you cannot maintain at least 6 feet distancing from other people with the exception of family or household members.
- **WAIT six feet apart from another person** to practice social distancing with the exception of family or household members.
- **WASH your hands** for at least 20 seconds as frequently as possible. Carry hand sanitizer with you when leaving home and use it frequently.

**Members, please follow the below safety guidelines that comply with the Governor's Phase I re-opening plan.**

1. No more than one person to enter the Marina office at a time. Tape will be placed on the deck surrounding the office in six foot increments. Please **wait** to enter if another member is in the office.



2. Please **wear** a face mask prior to entering and while in the office. It is not a requirement, but it is strongly recommended. Our Marina staff will wear a mask when assisting you.

3. Once inside the office, please **wash** your hands with soap and water for at least 20 seconds at the office sink and then stand on the tape mark that is 6 feet away from the counter/desk area. Hand sanitizer will be provided in the marina office.

4. If you are transacting a recreational rental or other document that requires your signature, you will be asked to put on a disposable glove provided by the Marina. Once your transaction is completed, please place the glove in the trash container provided.

5. HOA owned boats are available for rent. To make a reservation email [ljvmarina@gmail.com](mailto:ljvmarina@gmail.com) or call the Marina cell **336-337-0057**. Boats, paddles, pontoon keys, etc. will be cleaned after each rental.

- Pontoon
- Canoes
- Kayaks
- Paddle Boards
- Jon Boats - free first come first served

6. The Gazebo at the Marina is available for rent to family and same household members. A household where more than (10) people reside is not a Mass Gathering. The Governor's order allows for small indoor and outdoor gatherings that promote social distancing and do not have more than ten people. **Please follow the Three W's noted above.**

7. The Playground will remain closed under Phase 1 and this includes the Picnic Shelter next to the playground.

8. The docks and gazebos around the perimeter of the Lake will open. **Please follow the Three W's noted above.** Master HOA docks include:

- Dutchmans Pipe,
- BearBerry,
- Indigo,
- Flagship Cove/Sunfish Point,
- Bass Landing/Captains Point,
- Sailview,

- Northern Shores Point,
- Cape May,
- Snowgoose Cove,
- Kinglet

9. The Pedestrian Walking Bridges that cross Lake Jeanette remain open with the following sign posted to promote 6 foot social distancing.

**PLEASE STOP & READ  
COVID-19 Precautions**

Only one person should be on the bridge at a time coming from opposite directions in order to adhere to the Social Distancing Rules. If a person is on the Bridge, wait until they exit before entering. Thank you for helping keep everyone safe! Lake Jeanette Association, Inc.

**Thank you for helping open our Marina, docks and gazebos  
safely for the enjoyment of our members.**

**DON'T FORGET TO... WEAR - WAIT - WASH**

**Be Safe and Have some Fun Outdoors!**

Respectfully submitted,  
Deborah Roskelly, Property and Operations Manager  
Lake Jeanette Association, Inc.

Approved by Jory Marino, Secretary, Board of Directors on July 27, 2020.

Approved by the Board of Directors for Posting on July 27, 2020.